



University of Zadar  
Universitas Studiorum  
Jadertina | 1396 | 2002 |

## ECTS – European Credit Transfer System

### Transcript of Work/Employer Evaluation Form

<b>NAME OF SENDING (HOME) INSTITUTION:</b>	Lycée CCI Gard		
<b>Department of</b>	International Department		
<b>Mail address, town and country:</b>	1ter Avenue Général Leclerc 30000 NIMES - France		
<b>Supervisor/ECTS coordinator:</b>	ZZZ YYY		
<b>Tel.:</b> 000000000000	<b>Fax:</b> 000000000000	<b>E-mail:</b> <a href="mailto:xxxyyy@gard.cci.fr">xxxyyy@gard.cci.fr</a>	

<b>NAME OF STUDENT/TRAINEE:</b>	XXX YYY		
<b>Date and place of birth:</b>	01/02/2005	<b>Sex:</b>	F
<b>Matriculation date:</b>	2023	<b>Matriculation No.:</b>	0123
<b>Year of study:</b>	2 <sup>nd</sup>	<b>Study programme(s):</b>	Communication
<b>Subject area of training:</b>	Marketing and Communication	<b>Start date of training:</b>	06/05/2024
<b>Final date of training:</b>	05/07/2024	<b>Duration in months:</b>	2

<b>NAME OF RECEIVING INSTITUTION:</b>	University of Zadar		
<b>Faculty / Department of</b>	International Relations Office		
<b>Mail address, town and country:</b>	Mihovila Pavlinovića 1 23000 Zadar - Croatia		
<b>Supervisor/mentor:</b>	YYY ZZZ		
<b>Tel.:</b> 000000000000	<b>Fax:</b> 000000000000	<b>E-mail:</b> <a href="mailto:xxxyyy@gard.cci.fr">xxxyyy@gard.cci.fr</a>	

#### QUANTITATIVE EVALUATION OF TRAINEE – according to the criteria set below, using (1 fail - 5 excellent) scale

	1	2	3	4	5
Analytic skills	1	2	3	4	5
Ability to work in intensive and dynamic environment	1	2	3	4	5
Overcoming difficult situations	1	2	3	4	5
Operation with information sources, materials and documents	1	2	3	4	5
Teamwork	1	2	3	4	5
Positive attitude towards work	1	2	3	4	5
Taking responsibility	1	2	3	4	5

Ability to work quickly and efficiently	1	2	3	4	5
Understanding/Management of situations	1	2	3	4	5
Initiativeness	1	2	3	4	5
Communication skills	1	2	3	4	5
Self confidence	1	2	3	4	5
Loyalty and confidentiality	1	2	3	4	5
AVERAGE SCORE OF ACHIEVED RESULTS:	1	2	3	4	5
<b>QUALITATIVE ASSESSMENT – Questions &amp; Answers:</b>					
1. Did the trainee follow the advices for improving the performance of his/her work? Yes.					
2. Did the trainee perform properly his/her work? Yes.					
3. Did the trainee adhere to the working hours and did he/she follow the internal enterprise regulations? Yes.					
4. Did the trainee make any progress in his/her work? Yes.					
5. Would you hire the trainee for regular job? Yes.					
6. Would you hire some other students from (sending HEI)? Yes.					
7. Recommendations for better performance: No.					
8. Other comments: Non.					
<p>Conclusion:</p> <p>At the very beginning of her training, XXX YYY showed she showed envious degree of knowledge related to the marketing research and targeting. She completed all assigned activities as agreed, and often provided the other team members with additional ideas on how to improve the content was creating for social networks. She also demonstrated the excellent time management and organizational skills, making the mentoring process as easy as possible for her mentor. In addition to the tasks related to content creation, she proved that she is capable of completing longer projects as well, such as an examination of student opinion about Erasmus+, which she later used to propose the student activities for the Erasmus+ days. Some of the tasks she completed included familiarization with legal frameworks, which XXX YYY a quickly adopted. As a conclusion, it was really easy to work and collaborate with her. In the two months of training, she made a great contribution, especially in creating a new visual identity on the Instagram account of the International Relations Office, where her creativity and a student's point of view helped our team a lot.</p>					
The trainee <b>X has achieved</b> / <input type="checkbox"/> has not achieved the planned training results					



Mentor's signature:

Date and place: Zadar, 05/07/2024